

**FORM R**  
**Application for refund of excise duty (Service tax)**  
**(Rule 173S)**

TO  
The Assistant Commissioner,  
Central Excise,  
Division .....

Commissionerate

1. I/We, claim refund of Rs ..... (Rupees.....) on the grounds mentioned hereunder: -
  - (a)
  - (b)
  - (c)
  
2. I/We enclose the following documents in support of the claim
  - 1.
  - 2.
  - 3.
  - 4.
  - 5.
  
3. The amount claimed was originally paid by AR1/AR5/AR6/AR7/AR8/AR9/AR10/DD1/DD2 Treasury Challan No . ..... dated ..... deposited in to ..... Treasury under the Head of Account III-Union Excise duties/Duty on ..... miscellaneous receipts/by adjustment in account current No . ..... dated .....

OR

The amount claimed was debited to account current No..... on ..... against G.P.I. No ..... dated ..... vide entry at Serial No .....

OR
  
4. The amount claimed was paid vide G.P.I. No ..... dated ..... and invoice No..... dated ..... of M/s .....
  
5. The payment of refund may please be made in my/our favour by a crossed cheque on ..... Treasury/by money order at Government cost.
  
6. I/We declare that no refund on this account has been claimed/received by me/ us earlier.
  
7. I/We declare that the duty for which refund has been claimed has not been charged/ realised from any other person and a copy of the pricelist, relevant Gate Pass (Central Excise) like documents and invoices are enclosed.
  
8. I/We undertake to refund on demand being made within six months



C.A.O's  
office)

Post-audited certified that (i) the amount concerning which the refund is given has been credited into the Treasury, (ii) order of refund has been verified with

(a) DD1/DD2/AR1/AR5/AR6/AR7/AR8/AR9/AR10/T.C.  
No.....dated ..... Invoice No.....

OR

(b) Debit entry in account No....., dated .....and (ii)  
Refund has been noted against the original credit under my  
signature

.....  
CAO