

**REFUND VOUCHER**

**FORM 500**

COMMERCIAL TAXES COUNTER FOIL REFUNDS

BOOK No: VOUCHER No:

HEADOFFICE \_\_\_\_\_ DIVISION \_\_\_\_\_

CIRCLE: \_\_\_\_\_ DISTRICT \_\_\_\_\_

Counter foil for the refund of \_\_\_\_\_

Tax / Penalty / Interest / Others (Tick (✓) which is applicable)

Refund payable to \_\_\_\_\_

Refund sanctioned in pursuance of excess input tax credit / Assessment / Appeal / Revision / Purchases made by agencies of UNO/ Government. Notification / On cancellation Registration. etc., \_\_\_\_\_

Date of sanction Order \_\_\_\_\_

Amount of Refund Rs. \_\_\_\_\_

(Rupees \_\_\_\_\_)

Particulars of amount ( Tax / Penalty / Interest / Others ) and date of collections according to the office record.

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Initials of Issuing Authority:

Signature of the recipient on the voucher .....

Date of encashment in the Treasury .....

**REFUND VOUCHER**

**FORM 500**

COMMERCIAL TAXES REFUNDS FOIL

BOOK No: VOUCHER No:

HEAD OFFICE: \_\_\_\_\_ DIVISION \_\_\_\_\_

CIRCLE \_\_\_\_\_ DISTRICT \_\_\_\_\_

Order for refund of \_\_\_\_\_ Tax / Penalty / Interest / Others

Payable at the Treasury within Three months of the date of issue.

To

The Treasury Officer \_\_\_\_\_

1. Certified that, with reference to this office record in pursuance of \_\_\_\_\_ (excess input tax credit / Assessment / Appeal/Revision Purchases made by agencies of UNO/Govt. Notification / On cancellation of Registration etc., \_\_\_ Sanction Order No: \_\_\_\_\_ Dated \_\_\_\_\_ a refund of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) is due to \_\_\_\_\_

2. Certified that the Tax / Penalty / Interest / Others \_\_\_\_\_ which this refund is given has been credited in the Treasury.

3. Certified that no refund order regarding the sum now in question has been previously been granted and this order has been entered in the Original file of this office record under my signature.

Please pay to \_\_\_\_\_ the sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) on account of the above refund.

Date \_\_\_\_\_

Signature of the Officer,

Place: \_\_\_\_\_

Designation, Stamp & Seal

Receipt payment ..... Pay Rs. ....only.

Received payment .....

Claimant's Signature .....